

Minutes



To: All Members of the Overview & Scrutiny Committee, Chief Executive, Chief Officers, All officers named for 'actions'

From: Legal, Democratic & Statutory Services
Ask for: Michelle Diprose
Ext: 25566

OVERVIEW AND SCRUTINY COMMITTEE WEDNESDAY, 20 APRIL 2016

ATTENDANCE

MEMBERS OF THE COMMITTEE

J Billing, M Cowan (Vice-Chairman), C Clapper, H K Crofton, T W Hone (Chairman), T Hutchings, A Joynes (Vice-Chairman), G McAndrew, D E Lloyd, D T F Scudder

*PARENT GOVERNOR / CHURCH REPRESENTATIVES (VOTING)

D Wolstenholme-Williams*

**denotes members appointed for education scrutiny matters only*

PART I ('OPEN') BUSINESS

CHAIRMAN'S ANNOUNCEMENTS

The Chairman informed the Committee that the parent governor representative's term of office would end at the end of April 2016; he thanked the parent governors for the contributions made to the Committee during their term of office.

MINUTES

The Minutes of the meeting of the Committee held on Wednesday, 27 January 2016 and Wednesday, 3 February 2016 were confirmed as a correct record and signed by the Chairman.

ACTION

1. SCRUTINY OF THE INTEGRATED PLAN PROPOSALS 2016/17 – 2019/20: FEEDBACK

[Officer contact Natalie Rotherham, Scrutiny Officer (01992 588485)]

1.1 The Committee considered a report providing details of feedback from both Members and officers following the scrutiny of the Integrated Plan Proposals (IPP) 2016/17 – 2019/20.

1.2 Members noted the feedback as detailed in the report and the consensus was the overall process should remain the same with a few refinements to improve next year’s IPP scrutiny. These are summarised below:

1. Written guidance for lead Members to be provided
2. The Committee also noted the preference for one set of IPP papers

Members also agreed:

- There would be a different Chairman for each portfolio group
- Portfolios with multiple strands would remain as this year, when being scrutinised.

Natalie Rotherham/
Michelle Diprose to action

1.3 The Committee suggested options for improvement to the IPP scrutiny process, items discussed were as follows:

- The Chairman of each Portfolio scrutinised to be present at the second meeting of the IPP scrutiny meeting to ensure the feedback received from Graduate Trainees represented the outcomes of the group
- For the IPP scrutiny to be carried out over a two day period, i.e. a group of four portfolios over one morning session and a group of four portfolios over a second morning session, allowing extra time in each afternoon to discuss outcomes with the Chairman of the Portfolio scrutinised, Graduate Trainees and officers.

Natalie Rotherham/
Michelle Diprose to action

1.4 The Committee noted that the Executive Member responses to the Committee’s suggestions to Cabinet following the scrutiny of the IPP would be provided at the next meeting of the Committee on 15 June 2016.

Natalie Rotherham/
Michelle Diprose to action

CHAIRMAN’S INITIALS

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| 1.5 | Members noted the information requests made by the Committee that arose from its IPP scrutiny as attached as Appendix 1 to the report. However the Committee highlighted that the information requested in relation to 'Shared Services 2015-2016', as detailed on page 39 of the report, did not answer the question originally asked. The question was for information of totality savings going forward with District and Borough Councils and not the information given that was person related. | |
| 1.6 | Officers advised Members the information requested in relation to 'Shared Services 2015-2016' would be fed-back once the information had been collected from Districts and Borough Councils. | Claire Cook
to action |
| 1.7 | The Committee noted that if fewer information requests had been formulated it would have given officers more time to deliver a more focussed answer for those information requests that related to the Council's budget. The Committee asked for the information requests relating to budget issues to be answered before the Council's budget meeting with others being answered when time permitted. The Committee agreed that the information requests would be presented to the February meeting of the Overview and Scrutiny Committee and it would agree the ones that would be passed to officers as information requests. | Natalie
Rotherham /
Michelle
Diprose to
action |
| 1.8 | Members of the Committee were advised that the Chairman and Vice-Chairmen of the Committee would meet in May to give more consideration to next year's IPP scrutiny and make recommendations to the June meeting. | |
| 1.9 | The Committee agreed that the following scrutinies, proposed as a result of the IPP scrutiny would be included in the Committee's future work programme: | |
| | (i) To review Hertfordshire's Household Waste and Recycling Centre (HWRC's) and commercial waste facilities to ensure greater compatibility and cooperation between the public and private facilities: and to prevent the unauthorised use of the HWRC's for disposal of commercial waste clarifying the cost to the Authority | Natalie
Rotherham/
Michelle
Diprose to
note / action
all |
| | (ii) To review the community Protection directorate's preventative work to other services (for example, Public Health) by reviewing the costs, effects and benefits to other services and the predicted wider cost savings | |
| 1.10 | The proposed lunchtime seminar on Corporate Parenting was also agreed. | |

**CHAIRMAN'S
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1.11 **Conclusions**

1. The Committee noted the feedback from the scrutiny of the IPP 2016/17 – 2019/20.
2. The Committee noted and agreed to some of the suggestions for improvement to the Committee’s scrutiny of the IPP 2017/18 and future years, as detailed in paragraph 1.2 above.
3. The Committee noted the information requests made by the Committee as a result of the scrutiny of the IPP 2016/17 – 2019/20, with a further update being provided to the Committee in relation to the ‘Shared Services 2015-16 with District and Borough Councils’.
4. The Committee agreed the scrutinies as detailed in paragraph 1.9 above, be added to the Committees future work programme.

5. The Committee agreed that a lunchtime seminar on Corporate Parenting be held in due course.

Natalie
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Claire Cook
to action

2. SCRUTINY RECOMMENDATIONS: UPDATE

[Officer contact: Natalie Rotherham, Scrutiny Officer (01992 588485)]

- 2.1 The Committee received a report providing the recommendations from the ‘Care Pathways Topic; Hertfordshire Safeguarding Children’s Board and the Integrated Plan Proposals 2016/17 – 2019/20 scrutinies. The Committee also noted the comments and suggestions arising from the IPP scrutiny.
- 2.2 Members noted that the Executive Member responses to the Ringways Highways Service Team contract Topic Group had been received.
- 2.3 The Minutes of the February 2016 meeting of the Monitoring of Recommendations Topic Group was received by the Committee. The ‘scrutiny overview’ database, summarising the status of Topic Group recommendations considered by the Topic Group in 2015/16, was also noted.

Conclusion

- 2.4
 1. The Committee noted the recommendations set out in Appendices 1(a), 1(b) and 1(c) to the report.
 2. The Committee noted the Executive Member responses to scrutiny recommendations set out in Appendix 2 to the report, and agreed that the Monitoring of Recommendations Topic Group be requested to consider action taken on these in due course.

Natalie
Rotherham /
Nicola Cahill
to note

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3. The Committee noted the minutes of the February meeting of the Monitoring of Recommendations Topic Group as attached, as Appendix 3 to the report.
4. The Committee noted the Scrutiny Overview database, as attached as Appendix 4 to the report.

3. SCRUTINY WORK PROGRAMME 2016 – 2017

[Officer contact: Natalie Rotherham, Scrutiny Officer (01992 588485)]

- 3.1 The Committee considered its work programme 2016 – 2017 noting those scrutinies recently concluded and those scheduled for the forthcoming period.
- 3.2 The work programme considered at the meeting reflected the decision made by the Committee as to those scrutinies that remained on the work programme and those that would be removed. There were no scrutinies removed from the work programme at this meeting of the Committee.
- 3.3 The draft scoping document for the Hertfordshire Safeguarding Adults Board Topic Group scrutiny was also received.
- 3.4 The Committee agreed that the following scrutinies be added to the work programme:
 - (i) To review Hertfordshire’s Household Waste and Recycling Centre (HWRC’s) and commercial waste facilities to ensure greater compatibility and cooperation between the public and private facilities: and to prevent the unauthorised use of the HWRC’s for disposal of commercial waste clarifying the cost to the Authority
 - (ii) To review the community Protection directorate’s preventative work to other services (for example, Public Health) by reviewing the costs, effects and benefits to other services and the predicted wider cost savings

Natalie
Rotherham /
Charles Weir

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Conclusions

- 3.5 1. The Committee noted the report and agreed:
 - (a) there were no scrutinies to be removed from the work programme.
 - (b) the scoping document for the Hertfordshire Safeguarding Adults Board scrutiny.
 - (c) that the scrutinies detailed in paragraph 3.4 above would

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- (d) be added to the work programme.
the work programme attached as Appendix 1 to the report, as amended by (c) above.

4. OTHER PART I BUSINESS

4.1 There was no other business.

REPORT TO COUNTY COUNCIL

A summary of all items will be reported to the County Council at its meeting on 23 May 2015.

Michelle
Diprose

**KATHRYN PETTITT,
CHIEF LEGAL OFFICER**

CHAIRMAN _____

**CHAIRMAN'S
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